**Agenda Papers**

**6th Meeting**

**SWAYAM BOARD**

**09thJuly 2018**

**Ministry of Human**

**Resource Development**

**Shastri Bhawan**

**New Delhi - 110001**

**AGENDA**

**06thMeeting of the SWAYAM Board**

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**Agenda Item No. 1**

**Confirmation ofMinutes of the 5thSWAYAM Board Meeting held on 11.06.2018**

**Minutes**

The 5th Meeting of the SWAYAM Board was held under the Chairmanship of Shri R. Subrahmanyam, Secretary (HE), M/o HRD on 11.06.2018.

2. The status of SWAYAM Courses that was placed before the Board is summarized below:

* Total Courses : 1473
* Active Courses : 159
* Courses Completed : 840
* Upcoming Courses : 474
* Students Registered : 20,57,719
* Students Enrolled for courses : 33,72,469

**National Coordinator Report on SWAYAM Courses**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **National****Coordinator****Name** | **Total no. of courses produced till date****(Also indicate within bracket the credit courses among them.)** | **Total no. of courses delivered through SWAYAM (a+b) -Breakup (a) First Run (b) Re Run** | **No. of courses that are currently in production**  | **Date of holding the last Academic Advisory Council (AAC) meeting (a) No. of courses examined(b) No. of Courses approved** | **No. of courses in which exams have been conducted for Credit Transfer / Certificates** | **No. of Universities that have approved credit transfer.** |
| **UGC** |  60 | 120 | 86\* (45 New + 29 Repur. + 12 Invited) | 2nd Meeting held on 26.03.2018 3rd Meeting Scheduled for 13.06.2018 | 7 | 65 University |
| **CEC** | 160Credit Courses (**87**) | 77(a) 54(b) 23 | 130 (50 Repurpose + 80 Fresh) | 19th March, 201823rd March, 2018159 Examined102 Approved | - | 15 University |
| **NPTEL** | 482 | 740(a) 482 First Run(b) 258 Rerun | 156 (to be offered in July 2018 – new courses)  | 07th Oct, 2017 | 740 upto April, 2018 | 26 Institutions |
| **IIM B** | 26 (All Credit) | 26(a) 17 First Run(b) 09 Rerun | 7 | AAC not heldPlanned in June - July 2018 | 14 | - |
| **IGNOU** | 11 | 22(a) 11 First Run(b) 11 Rerun | 44(31 IGNOU, 13 Other Univ.) | Held on 18th April, 2018(a) No. of courses examined: 32(b) No. of Courses approved: 24 (in principle) | - | - |
| **NCERT** | 20 | 24(a) 8 First Run(b) 16 Rerun | 24 | 23rd March 2018 (2nd meeting)20 Courses examined4 Proposals examined20 Courses approved2 Proposals approved | - | - |
| **AICTE** | 6 | 6 | 6 (5)\*43 upcoming | 20th March 2018Next meeting on 08.06.2018 |  |  |
| **NITTTR** | 3 (All are creditcourses) | 0 | 34 | 6th December 201743 Examined35 Approved | - | - |
| **NIOS** | 39 All Credit (**19**) | Total 39(a) 21 First Run(b) 18 Re Run | 8For Jan 2019 | 30th January, 201852 Examined52 Approved | 17 (14 Sec + 3 DElEd | - |

3. **Discussion on Action Taken and Status Report:**

(i) **Local Chapters**: MHRD has issued letters regarding role of Local Chapters, to UGC and NPTEL. UGC and NPTEL informed that the same has been circulated to all Local Chapters. Secretary (HE), M/o HRD emphasized that the impact of the Local Chapters should be evaluated based on the enrollment of the students of various courses.

(ii) **Awareness Creation & Publicity**: NPTEL has printed a Booklet containing details of all the NPTEL Courses starting from July, 2018. Secretary (HE), M/o HRD suggested that a similar booklet should be printed for all other courses by 20thJune, 2018. An e-Book Version is to be made available in the SWAYAM Platform and other relevant website. UGC was nominated for getting this job done. This booklet is to be circulated to all the Vice Chancellors in the VC Conference scheduled on 27thJuly, 2018. NPTEL was requested to circulate the softcopy of the booklet to all NCs.

UGC and AICTE were requested to start the media campaign as decided earlier ASAP. Regarding Media Campaign by UGC, it was decided that a campaign may be carried out from 15thJune, 2018 to 15thJuly, 2018. The other details such as time slot in FM Radio Channel and all other related aspects may be decided by UGC.

The need for creating awareness or popularizing SWAYAM Courses in Foreign Countries especially SAARC Region was discussed. Secretary (HE), M/o HRD mentioned that M/s EdCIL (India) Ltd. is running a program “Study in India” for attracting International Students to India and in the same campaign, SWAYAM Courses can also be added. It was decided that CMD, M/s EdCIL (India) Ltd. should be added as a member in the SWAYAM Board. Necessary Letter is to be issued in this regard.

(iii) **Certificate Format**: NPTEL showed their certificate format. Secretary (HE), M/o HRD suggested to use QR Code and upload it to National Academic Depository (NAD) for authenticity. The use of GoI Logo in the certificate was discussed and it was decided that it should not be used in the certificate. Also it was decided that the certificate would only be issued for successful completion of certificate course / credit course. The issue of certificate for participation would dilute the value of the certificate and the same should not to be issued.

(iv)**Examination for SWAYAM Courses:** The different aspect of the examination such online or offline examination, cost and effort involved in conducting such examination were deliberated in detail.

The following Committee was nominated to deliberate the different aspects related to conduct the examination and submit a report in the next SWAYAM Board Meeting to be held in July, 2018:

(a) Prof. P. D. Jose, IIM Bangalore - **Chairman**

(b) Prof. Prathap Haridoss, IIT Madras

(c) Prof. Shalabh, IIT Kanpur

(d) Shri Vineet Joshi, DG, NTA

(e) Prof. Uma Kanjilal, IGNOU

(f) Shri S. K. Prasad, Joint Director, NIOS

(g) Shri Parameswaran N., Senior Consultant, NMEICT - **Convener**.

(v)**List of Courses (for July, 2018 Semester)**: All NCs were requested to ensure that they Tweet and post in Facebook individually for each of the upcoming course of July, 2018 Semester. UGC will develop a Common Template for Tweeting.

It was pointed out that some Universities who are trying to adopt SWAYAM Courses as part of their curriculum are unable to find courses in some areas in both UG and PG Levels i.e. there are gap areas where there are no courses. It was decided that all NCs would take necessary action to identify the gap areas and immediately develop courses in these areas.

For all the courses starting in July, 2018, the enrollments should be allowed upto 15thJuly, 2018.

It was also decided that the SWAYAM Home Page should display all the upcoming courses. AICTE would take necessary action for the same.

It was felt that starting date of semester of all the Universities should be aligned so that they are within a fortnight. AICTE and UGC may take necessary action for the same.

(vi) **Application Service Provider (ASP) for SWAYAM**: IIT Madras reported that M/s Persistent Systems has been selected through tendering process for ASP and the Work Order has been released. Now, the exercise for Knowledge Transfer with M/s Microsoft would be started. Secretary (HE), M/o HRD requested Chairman, AICTE to ensure smooth transaction from M/s Microsoft to M/s Persistent Systems.

Accordingly, it was decided to extend the contract of M/s Microsoft for further two months as requested by AICTE (total 4 months w.e.f. 18.06.2018) with the condition that services could be terminated by giving 1 month notice. Similarly, the contract for M/s Azure Cloud Services to be extended for 6 months with the condition that services could be terminated by giving 1 month notice.

(vii) **SWAYAM 2.0**: IIT Madras would be making a presentation in the next SWAYAM Board Meeting to be held in July, 2018.

4. **Local Chapters Guidelines - UGC & NPTEL:**

UGC and NPTEL Guidelines for Local Chapters were reviewed and it was felt that there should be a Portal for monitoring, registration and information exchange. AICTE, Chairman suggested that a Local Chapter Module should be created in SWAYAM Portal in the upcoming version.

Based on the proposal of NPTEL, it was decided that a funding of Rs. 10,000/- per local chapter would be provided to NC. The Identification of the Local Chapters eligible for such funding would be done by NCs. The distribution of funds among NCs for Local Chapters would be proportionate to the number of courses offered by National Coordinators on SWAYAM Platform.

5. **Proposal from NPTEL and IISER Pune, for Workshop Course on Principles of Organic Chemistry Laboratory:**

It was decided that the workshop proposal should be treated as a course of SWAYAM. Preference for participation in the course should be given to faculty (1 from each Institute) and topers of the SWAYAM Course.

6. **Other points discussed:**

(i) **Students failing in MOOCs Examination**: It was discussed that CC who has created the course should normally re-run the course. In case, CC is not available, he could take the help of a colleague of his. A committee consisting of Prof. Uma Kanjilal (IGNOU), Prof. J. B. Nadda (CEC), Prof. P. D. Jose (IIM Bangalore) & Prof. Pankaj Mittal (UGC) was requested to come up with a solution for implementation of the same.

(ii) **Running of Skill Development Courses**: Prof. Pankaj Mittal, UGC raised the issue of running of Skill Development Courses on SWAYAM. It was clarified that these courses can be run provided they are NSQF certified / complaint.

(iii) **Waiver of GST for SWAYAM Exams**: Prof. Prathap Haridoss, IIT Madras pointed out that there is no GST on the Examination Fee of the Universities. However, NPTEL are having to pay GST on the NPTEL Exam Fees. It was requested that M/o HRD should take up this Ministry of Finance the issue of GST Waiver for SWAYAM Exam Fee. This was agreed to.

(iv) **Data Analytics for SWAYAM Courses**: It was discussed that SWAYAM Portal as on date is not providing enough data analytics to monitor the performance of the course in the SWAYAM Portal. Also proper documentation regarding the various reports is not readily available. AICTE was requested to look into these issues.

**Agenda Item No. 2**

**Action Taken on the decisions of the 5th SWAYAM Board Meeting held on 11th June, 2018**

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| **S. No.** | **Action Points** | **ATN to be provided by:** |
| 1 | **Local Chapters:**Activity happened / planned in Local Chapters to increase student enrollment in SWAYAM Courses. | **NPTEL :*** Awareness workshops are being conducted in Gandhinagar, Coimbatore, Trichy, Dharwad, Goa, Bangalore and Nagaland.
* NPTEL SPOC interaction events are planned at IIT Madras, IIT Kharagpur, IIT Bombay and at Kolkata for the 4 Zones of India on 14th July, 21st July, 2nd August and 3rd August respectively.

**UGC:** UGC has sent an email to all Local Chapters in universities and college to record a video testimonial forSWAYAM.UGC is in process to hold regional workshop at various UGC regional centers.**NIOS:** NIOS had organized SWAYAM Workshop on 2nd July, 2018 at Amity University, Noida, U. P.Proposed Workshop on SWAYAM by NIOS :-(a) \*14th July, 2018 - at Amity Institute of Education, Delhi(b) \*24th July, 2018 - at Jamia Milia Islamia University, Delhi |
| 2 | **Awareness Creation & publicity.**An **e-Book Version** of SWAYAM Courses is to be made available in the SWAYAM Platform and other relevant website. UGC was nominated for getting this job done. This booklet is to be circulated to all the Vice Chancellors in the VC Conference scheduled on **27th July, 2018**.**UGC and AICTE** were requested to start the **media campaign** as decided earlier ASAP. Regarding Media Campaign by UGC, it was decided that a campaign may be carried out from **15th June, 2018 to 15th July, 2018.**It was decided that CMD, M/s EdCIL (India) Ltd. should be added as a member in the SWAYAM Board. | **MHRD:** Circulated the NPTEL booklet to all NCs.**UGC:** UGC is in process of compilation and printing the booklet. Information has been received from all NCs, IGNOU information is awaited.**NPTEL:** Running paid campaigns on YouTube, Facebook, LinkedIn and Quora about enrollment being open for 270 courses.**UGC:** DAVP has started the broadcasting of 30 seconds radio spots in the following 10 Regional Languages plus Hindi in PAN India from **04th July, 2018** onwards for a period of 30 days. (*Bengali, Telugu, Marathi, Tamil, Gujarati, Kannada, Malayalam, Odia, Assamese, English)***AICTE :****MHRD:** Letter has been issued adding CMD M/s EdCIL (India) Ltd. as a member of SWAYAM Board. |
| 3 | **Examination for SWAYAM Courses:**SWAYAM Board decided to constitute a committee with nominated members to deliberate the different aspects related to conduct the examination such as online or offline examination, cost and effort involved in conducting such examination and submit a report in the next SWAYAM Board Meeting to be held in July, 2018 | **MHRD:**  A meeting of the committee is scheduled on 9th July, 2018 at 11.00 A.M. |
| 4 | **List of courses (for July 2018 semester):**No. of courses uploaded for July 2018 semester.All NCs were requested to ensure that they Tweet and post in Facebook individually for each of the upcoming course of July, 2018 Semester. UGC will develop a Common Template for Tweeting.It was also decided that the **SWAYAM Home Page** should display all the upcoming courses. **AICTE** would take necessary action for the same.It was felt that starting date of semester of all the Universities should be aligned so that they are within a fortnight. AICTE and UGC may take necessary action for the same. | **Committed in 2nd SB Actual uploaded**UGC : 44 Courses 42 Courses (4 under progress)CEC : 78 Courses 95 CoursesNPTEL: 262 Courses 270 CoursesIIM B: 4 Courses 5 coursesIGNOU: 11 Courses 13 CoursesNCERT: 20 Courses 20 Courses NIOS: 35 Courses 35 CoursesNITTTR: 15 Courses 8 CoursesAICTE: 9 Self Paced 6 Courses**Total : 478 494****Common Template by UGC :-**Join online courses on SWAYAM Portal of GOI to enrich your knowledge on any subject anytime, anywhere absolutely free at https://swayam.gov.in/. Courses available from 9thclass at school till Post graduation level in all subjects.**UGC, NPTEL, NCERT, NIOS, IGNOU:** Reported that each course is being tweeted & posted on Social media separately with tags to MHRD online courses and SWAYAM.SWAYAM home page is displaying the current and upcoming courses.**NPTEL:** Has proposed to have a Unified academic calendar for all Universities under UGC/AICTE with a 2 week window being specified in which all colleges reopen in the January and July semester. NPTEL also suggested the window to be 20th July - 04th August and 10th January - 24th JanuaryExam dates will be announced by the NCs 6 months ahead and universities whose students are taking the SWAYAM MOOCs for credit transfer are requested to accommodate the dates in their academic calendar. |
| 5 | **Application Service Provider**The exercise for Knowledge Transfer with M/s Microsoft would be started. Secretary (HE), M/o HRD requested Chairman, AICTE to ensure smooth transaction from M/s Microsoft to M/s Persistent. | **AICTE & IIT Madras:** A few meetings between Persistent Systems, Microsoft and CTRLS have already been facilitated with the support of AICTE. The transition plan is being drawn up currently. Two day meeting on Knowledge Transfer (KT) was held on 28th and 29th June, 2018 at AICTE, HQ, New Delhi and necessary KT undertaken between M/s. MCIPL, M/s Persistent Systems and the SWAYAM Team. |
| 6 | **SWAYAM 2.0 status**IIT Madras would be making the proposal in the July, 2018 monthly meeting. | **IIT Madras:** It was decided that Persistent Systems who has bagged the tender for both SWAYAM 1.0 maintenance and the NPTELonlinecourses.nptel.ac.in portal would be allowed to study both the systems after which the committee set up for recommending the SWAYAM 2.0 architecture would put forth its proposal. Hence this agenda item may kindly be moved to August 2018 for now. |
| 7 | **Re -Run and Re Examination of SWAYAM Courses:** SWAYAM Board decided to constitute a committee with nominated members to give solution and implementation plan for the re-run and re- examination of SWAYAM Courses.  | **MHRD:** Letter constituting the committee has been issued. |

**Agenda Item No. 3**

**Status of SWAYAM Courses**

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| **Status of SWAYAM Courses As On 05.07.2018** |
| Total Number of Courses Listed on SWAYAM : | **1523** |
| Past Courses listed on SWAYAM : | **843** |
| Current Courses listed on SWAYAM : | **239** |
| Upcoming Courses listed on SWAYAM : | **441** |

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| **NC wise Distribution of Courses As On 05.07.2018** |
|   | **Past courses** | **Current Courses** | **Upcoming Courses** | **Total Courses** | **Total Student Enrollment**  |
| UGC (PG Non Engineering) | 115 | 6 | 39 | 160 | 80843 |
| NIOS (Open School 9th to 12th ) | 32 | 19 | 34 | 85 | 2791323 |
| NPTEL (UG & PG Engineering) | 560 | 150 | 271 | 981 | 356339 |
| NITTTR (Teacher Training) | 3 | 4 | 7 | 7 | 464 |
| NCERT (School 9th to 12th) | 19 | 20 | 0 | 39 | 35681 |
|  IGNOU (Certificate & Diploma Courses) | 14 | 7 | 6 | 27 | 24779 |
| IIM B (Management) | 14 | 13 | 0 | 27 | 50229 |
| CEC (UG Non Engineering) | 86 | 18 | 82 | 186 | 101461 |
| AICTE (Foreign Universities) | 0 | 6 | 5 | 11 | 30834 |
|   | **843** | **239** | **441** | **1523** | **3471953** |

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| --- |
| **Registration & Enrollment Status As On 05.07.2018** |
| Total number of Registration on SWAYAM Platform | 2111379 |
| Total number of Enrollment on SWAYAM Courses | 3471953 |
| Enrollment in NIOS DElEd Courses 501 | 883738 |
| Enrollment in NIOS DElEd Courses 502 | 745554 |
| Enrollment in NIOS DElEd Courses 503 | 733043 |
| Enrollment in NIOS DElEd Courses 504 | 235932 |
| Enrollment in NIOS DElEd Courses 505 | 139596 |

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| **Top 10 Certificate / Credit Courses Enrollment-wise As On 05.07.2018** |
| **S.No.** | **Course Name** | **Institute Name** | **Enrollment** |
| 1 | 2018:Fundamentals Of Combustion - I  | IIT Kanpur - NPTEL | 17796 |
| 2 | A Study Guide In Organic Retrosynthesis: Problem Solving Approach | IIT Kharagpur - NPTEL | 16068 |
| 3 | Applications of Molecular Symmetry and Group theory | Delhi University - UGC | 16000 |
| 4 | Artificial Intelligence-I | Gujarat University- UGC | 8375 |
| 5 | Communication Technologies in Education  | Mumbai University- UGC | 7605 |
| 6 | Computer Programming | IIT Bombay - NPTEL | 7368 |
| 7 | Strategy and the Sustainable Enterprise | IIM Bangalore | 7295 |
| 8 | Advanced Fluid Mechanics | IIT Kharagpur- NPTEL | 7192 |
| 9 | Introduction to Strategic Management | IIM Bangalore | 5657 |
| 10 | Predictive Analytics | IIM Bangalore | 5410 |

**Status Report by NCs for the 6th SWAYAM Board Meeting to be held on 09.07.2018**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **National****Coordinator****Name** | **Total no. of courses produced till date****(Also indicate within bracket the credit courses among them.)** | **Total no. of courses delivered through SWAYAM (a+b) -Breakup (a) First Run (b) Re Run** | **No. of courses that are currently in production**  | **Date of holding the last Academic Advisory Council (AAC) meeting (a) No. of courses examined(b) No. of Courses approved** | **No. of courses in which exams have been conducted for Credit Transfer / Certificates** | **No. of Universities that have approved credit transfer.** |
| **UGC** | 60 | 120 | 87\* (46 New + 29 Repur. + 12 Invited) | 2nd Meeting held on 26.03.2018 3rd Meeting Scheduled for13.06.2018 | 7 | 65 University |
| **CEC** | 160Credit Courses | 77(a) 54(b) 23 | 130(50 Repurpose + 80 Fresh) | 19th March, 201823rd March, 2018159 Examined102 Approved | - | 15 University |
| **NPTEL** | 482 | 740(a) 482 First Run(b) 258 Rerun | 156 (to be offered in July 2018 – new courses)  | 07th Oct, 2017 | 740 upto April, 2018 | 26 Institutions |
| **IIM B** | 26 (All Credit) | 26(a) 17 First Run(b) 09 Rerun | 7 | AAC not heldPlanned in August 2018 | 18 (14 ) | - |
| **IGNOU** | 14 (11) | 22(a) 11 First Run(b) 11 Rerun | 44(31 IGNOU, 13 Other Univ.) | Held on 18th April, 2018(a) No. of courses examined: 32(b) No. of Courses approved: 24 (in principle) | - | - |
| **NCERT** | 20 | 24(a) 8 First Run(b) 16 Rerun | 24 | 23rd March 2018 (2nd meeting)20 Courses examined4 Proposals examined20 Courses approved2 Proposals approved | - | - |
| **AICTE** | 6 | 6 | 6 \*43 upcoming | 20th March 2018Next meeting on 08.06.2018 |  |  |
| **NITTTR** | 8 (3)(All are creditcourses) | 0 | 26 (34) | 6th December 201743 Examined35 Approved | - | - |
| **NIOS** | 19 All Credit | Total 39(a) 21 First Run(b) 18 Re Run | 8For Jan 2019 | 30th January, 201852 Examined52 Approved | 17(14 Sec + 3 D.El.Ed | - |

**Agenda Item No. 4**

**Request from Government of Afghanistan for using SWAYAM Platform**

**Purport**

The objective of this note is to seek approval of the SWAYAM Board for permitting the Institutions under Afghanistan Government to upload courses on SWAYAM Platform and offer the courses to the learners / students in Afghanistan.

**Background**

The Government of Afghanistan has requested MHRD permission for permitting the Institutions under Afghanistan Government to upload courses on SWAYAM Platform and offer the courses to the learners / students in Afghanistan.

**Proposal**

Subsequent to the discussion with representatives of the Afghanistan Government held at MHRD, the following proposal has been put forward:

(a)A MoU will be signed by both Countries at the Government Level, defining the scope of cooperation. (We can share a draft and share this with you in the two weeks)

(b)Afghanistan Government will identify a Nodal Institution (NI-Afg) which will coordinate with the Ministry of HRD, Government of India. The NI-Agf would need to specify the number of courses that they propose to upload on SWAYAM and the likely number of learners.

(c)An orientation programme would be organised for the NI-Afg and select Course Coordinators at location mutually agreed on using the portal.

(d)Irrespective of the number of courses which Professors in Afghanistan would upload on SWAAYAM, all the Courses which are currently available on SWAYAM would be offered to Afghan students at no-cost. The exam for the course would however, has to be conducted by Afghan authorities in coordination with SWAYAM Course Coordinator.

**Approval Sought**

**The Board is requested to kindly approve the above proposal for permitting the Institutions under Afghanistan Government to upload courses on SWAYAM Platform and offer the courses to the learners / students in Afghanistan.**

**Agenda Item No. 5**

**Approval letter for courses to be offered by each NC and release of funds**

**(from IIT Madras)**

**Purport**

The objective of this is to seek approval for a formal letter from the SWAYAM board confirming the courses to be run by an NC as well as the corresponding budget, for each upcoming semester ahead of course run

**Background**

Under SWAYAM, courses are offered every January and July and NCs finalize the list 2 months ahead in November and May for the respective semesters. The budget proposal is also sent for the same along with the course list as per the MOOCs costing guidelines.

**Proposal**

1. It is proposed that MHRD issue a letter to each NC approving the courses finalized to be offered and also an approval for the course budget too, ahead of the course run.
2. It is also proposed that the funds approved for the upcoming run be released to each NC as soon as the course list is finalized, to enable NC operations and for production to continue uninterrupted.
3. In case, an NC fails to deliver the list as finalized in a particular semester, it is proposed that the funds in the following semester be released deducting the amount equivalent to the courses not delivered.

**Approval Sought**

**Approval of the Board for issue of formal letter from MHRD confirming the courses to be run by an NC as well as the corresponding budget, for each upcoming semester ahead of course run.**

**Agenda Item No. 6**

**Fund allocation to National Coordinators towards Local Chapters**

**(from IIT Madras)**

**Purport**

To formalize the guidelines for fund disbursal to NCs under the Local Chapter (LC) Allocation Head

**Background**

NCs are requested to work with colleges by forming SWAYAM Local Chapters and interacting with Coordinators in these Local Chapters. It was decided in the fifth SWAYAM Board Meeting that distribution of funds among NCs would be proportionate to the number of courses handled by each and that a funding of Rs 10,000/- per LC would be provided to the NC.

**Proposal:**

1. The fund available as per SFC Guidelines for the year 01.04.2018-31.03.2019 is Rs 2 Crores. It is proposed that this be split as Rs 1 Crore each for the July, 2018 and January, 2019 semesters.
2. Each NC gets Rs 10,000/- x Number of Local Chapters attached to the NC with a ceiling of fraction of credit courses offered x total money allotted for LCs in that semester.
3. It is also proposed that this amount be approved and released to each NC immediately, to be used towards the expenses of maintaining Local Chapters, as the SFC has already approved this budget.
4. It is also proposed that each NC may decide on how to spend this amount with respect to the LCs and come out with their own guidelines for the same.

**Approval Sought**

**Approval of Board is sought for release of funds for Local Chapters to the NCs as per the above proposal**

**Agenda Item No. 7**

**To refund the 50% fee waiver extended to SC/ST Students and PwD Students**

**(from IIT Madras)**

**Purport**

The objective of this note is to seek approval for reimbursing the NCs for the 50% exam fee waiver extended by the NCs, to learners, belonging to the SC/ST category and to the physically challenged learners with more than 40% disability,

**Background**

NCs are required to conduct final exams for SWAYAM credit courses and it was approved in the minutes of the fourth SWAYAM Board Meeting that the fees of up to Rs 1100/- would be reimbursed for those learners who take up courses on SWAYAM and register for exams through SWAYAM.

While the above is intended to provide encouragement to students to take up SWAYAM courses, there is an additional ongoing cost associated with running exams consistent with government norms, elaborated below. It is relevant to cover this cost under the fee reimbursement budget allocation.

All NPTEL courses are on SWAYAM and exams for NPTEL are being conducted through an exam partner on fixed dates in more than 120 cities across India, the exam fee being Rs 1100/- per course exam. NPTEL provides 50% fee waiver for candidates belonging to SC/ST category and to the physically challenged with more than 40% disability (as mandated by government norms). The community/disability certificates uploaded by the candidates in these two categorize are manually verified by NPTEL staff for authenticity.

On successful completion of the course, the course exam certificates for SWAYAM-NPTEL exams are being issued with SWAYAM logo.

**Proposal:**

The amount which was waived, consistent with government norms, for the Jan 2018 exams amounted to Rs 37,61,725/- and is expected to be much more in the upcoming July 2018 semester.

It is proposed that the waiver extended by NPTEL and other NCs to the learners belonging to the above 2 categories for exams conducted for the courses, be reimbursed to the NC/exam fee collecting body and this can be done from the budget of Rs 3.1 Crores allocated in the SFC guidelines towards exam fees for the financial year 2018-2019.

It is proposed that an invoice for this amount be raised and reimbursed as soon as the exam form is closed and registration details are finalized by NCs.

**Approval Sought**

**Approval of the Board is sought for reimbursing the NCs for the 50% exam fee waiver extended by the NCs, to learners, belonging to the SC/ST category and to the physically challenged learners with more than 40% disability as proposed above**

**Agenda Item No. 8**

**Points given by UGC**

1. **To consider the request of e-Learning Modules proposed to be developed by The Institute of Secretariat Training & Management (ISTM) with the help of IIT-Madras funded by ISTM.**

ISTM would like to develop e-learning modules which would enable the interested officers of Government Departments to study online through self-learning and get certified by ISTM. At the initial stage, ISTM proposed to develop at least six modules having power- point presentations and animation facility (audio and video) through Indian Institute of Technology-Madras funded by ISTM. The proposed training modules are given below:

|  |  |  |
| --- | --- | --- |
| **S. No.** | **Name of the Training Module** | **Duration** |
| 1 | Noting & Drafting | 3 days |
| 2 | Reservation in Service | 3 days |
| 3 | Financial & Administrative Powers | 3 days |
| 4 | Preventive Vigilance | 1 day |
| 5 | Leave Rules | 1 day |
| 6 | Image makeover of Government | 2 days |

ISTM would like to obtain permission to issue certificates for the above programmes

1. **To consider revision of budget heads for development of new MOOCs by MHRD.**

The financial guideline of MHRD doesn’t have the following budget heads

• Secretarial Assistance

• Workshops / Meetings

• Contingency / Travelling / Office expenses / Hardware/ Software purchase

Due to that Course Coordinator are facing administrative problem in their concerned universities. MHRD may be requested to revise the heads and add the above heads, with financial assistance remaining the same.

1. **To consider the request of Course Coordinators** to provide experience certificate for development of course content under SWAYAM.
2. The UGC Academic Advisory Council on MOOCs felt that a feedback mechanis**m** should be there on the SWAYAM Portal.
3. The UGC Academic Advisory Committee (SMEGs) on MOOCs felt that senior and retired faculty members from the universities should be involved in the development of MOOCs to act as Mentors for the Course Coordinators.

**Thank You**