

F.No.17-6/2017-TEL  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
(TEL Division)

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525-C, Shastri Bhawan  
New Delhi dated 18.03.2019

**Subject: Minutes of the 12<sup>th</sup> Meeting of SWAYAM Board held on 11.03.2019-  
regarding**

The undersigned is directed to forward herewith the minutes of 12<sup>th</sup> Meeting of SWAYAM Board, which was held on 11.03.2019 at 10.30 A.M. under the Chairmanship of Secretary (HE), Ministry of Human Resource Development, Shastri Bhawan, New Delhi for information and further necessary action.

  
(Malathi Narayanan)  
Deputy Secretary (TEL)  
Tel: 011-2338 5220

To,

1. Secretary (HE), M/o HRD
2. Prof. D. P. Singh, Chairman, UGC, New Delhi
3. Prof. Anil D. Sahasrabudhe, Chairman, AICTE, New Delhi
4. Additional Secretary (TE), M/o HRD
5. Joint Secretary (TEL & ICC), M/o HRD
6. Joint Secretary (DL & Admn.), M/o HRD
7. JS&FA, M/o HRD
8. Joint Secretary (HE & ICR), M/o HRD
9. Joint Secretary (CU), M/o HRD
10. Joint Secretary (Management & Language), M/o HRD
11. Joint Secretary (SE-I), M/o HRD
12. Prof. K. Mangala Sunder, IIT Madras
13. Prof. Jagat Bhushan Nadda, Director, CEC, New Delhi
14. Shri Diptiman Das, CMD, M/s EdCIL (India) Ltd.
15. Prof. Kushal Sen, IIT Delhi
16. Prof. Ravi Soni, IIT Delhi
17. Prof. Uma Kanjilal, IGNOU, New Delhi
18. Prof. C. B. Sharma, Chairman, National Institute of Open Schooling (NIOS),  
New Delhi.

19. Prof. Amarendra P. Behera, NCERT, New Delhi
20. Prof. Pankaj Mittal, University Grants Commission (UGC), New Delhi
21. Prof. Andrew Thangaraj, NPTEL, Electrical Engineering, IIT Madras
22. Prof. P. D. Jose, IIM Bangalore
23. Prof. Sudhindra Nath Panda, Director, NITTTR Chennai
24. Dr. N. H. Siddalinga Swamy, Director, AICTE-SWAYAM, New Delhi

Copy for information to:-

1. Ms. Malathi Narayanan, Deputy Secretary (ICT), M/o HRD
2. Shri Parameswaran N., Advisor, NMEICT M/o HRD
3. Shri Ghanshyam Das, Project Manager (NMEICT)



## **Minutes of the 12<sup>th</sup> SWAYAM Board Meeting held on 11.03.2019**

Dated 18<sup>th</sup> March 2019

The 12<sup>th</sup> Meeting of the SWAYAM Board was held under the Chairmanship of Shri R. Subrahmanyam, Secretary (HE), M/o HRD on 11.03.2019. List of Participants is enclosed.

2. **Confirmation of Minutes of the 11<sup>th</sup> SWAYAM Board Meeting:** SWAYAM Board confirmed the minutes of 11<sup>th</sup> SWAYAM Board meeting.

3. The status of SWAYAM Courses that was placed before the Board is summarized below:

• Total Courses	:	2,073
• Students Registered on SWAYAM	:	28,13,590
• Students Registered on NPTEL	:	21,44,038
• Total Registrations	:	49,57,628
• Students Enrolled for courses on SWAYAM	:	37,14,188
• Students Enrolled for courses on NPTEL	:	61,73,691
• Total Enrollments	:	98,87,879

4. **Local Chapters:** Secretary (HE), MHRD highlighted the need for preparation of an action plan for Local Chapters for the year 2019-20. Based on this every SWAYAM Local Chapter should plan their activities with specific objectives and goals to be achieved.

Sharing their experiences, NPTEL mentioned that the proposed course list before finalisation are circulated to the Local Chapters for comments. Local Chapters are involved in enrolling of students, facilitating credit transfer, suggesting new courses, exam registration and helping students during the delivery of courses.

It was agreed that NPTEL would lead and pilot all the Local Chapters including of UGC and other NCs. NPTEL would devise a modal action plan for the Local Chapters and share it with UGC. A semi automated process to monitor and support the Local chapters to implement the action plan should be adopted by using Google forms / web portal. There would a SPOC from UGC for handling local chapters. UGC will share the contact details i.e. mobile number and email id of their Local Chapters to NPTEL.

5. **Certificates for SWAYAM:** The Board expressed concern in the unnecessary delay happening in issuing certificates for the successful candidates in the Dec 2018/Jan 2019 exams. It was decided that the certificates would be issued by the NCs latest by 31<sup>st</sup> March 2019.

Secretary (HE), MHRD desired that from July 2019 semester onwards, the certificates should be generated electronically after due checks and verification process by CC and NC. The same should also be made available in National Academic Depository (NAD). Also it was desired that the exams for the forthcoming semesters should be done in synchronisation with dates of NPTEL Exam.

6. **NC Presentation:** It was decided that all the NCs would make a presentation on the course health report of their courses in the future SWAYAM Board meetings.

**NPTEL:** NCs raised the issue of delay in sorting out platform related problems. It was decided that IIT Madras would share a SPOC from Persistent side to all NCs for raising all technical issues. In case of any issue not being sorted out, NCs are requested to contact Prof Andrew Thangaraj directly.

It was agreed to use primarily SWAYAM for uploading videos for courses rather than going to YouTube. If in any case the YouTube video is used it should be through some verified channel of respective NC. NPTEL was also asked to share the best practices and process of uploading videos, tests, assignments to all NCs.

Secretary (HE), MHRD requested IIT Madras to capture the statistics of Afghanistan students getting enrolled in SWAYAM Courses.

IIT Madras was requested to share the Migration plan (from SWAYAM1 to SWAYAM 2) in next SWAYAM Board meeting.

**CEC:** CEC was requested to share the details of 65 repurposed courses to be offered in July 2019 i.e. type of additional work in repurposing, no. of modules added etc. Secretary (HE) requested CEC to review the low performing courses at their level and share the names of low performing courses to be scrapped from SWAYAM.

Also all NCs should monitor the response time of the CC in the discussions forums, which should be less than 24 hours.

**NITTTTR:** NITTTTR shared that all of the Course Coordinators are going live videos to solve queries. So this is also advised as a good practice to all NCs.

**NCERT:** NCERT informed that NCERT is aligning their courses to the school calendar. So, courses will be starting in April 2019. Secretary (HE), MHRD requested them to review courses and get feedback from active learners and also emphasized to offer courses to train teachers to equip them to teach subjects in a blended mode. This may be a point to start in Operation Digital Board.

**IGNOU:** IGNOU informed that their courses started on 1<sup>st</sup> March and are ending before 30<sup>th</sup> April 2019. IGNOU was requested to strictly adhere to the schedules and timelines, as decided in the meetings in future.

**IIM Bangalore:** On IIM Bangalore request, it was agreed that for courses offered by IIM

Bangalore and other Institutions through IIM Bangalore, the copyright will be held jointly by MHRD and the respective Institution producing the course.

7. **Extension of End Date for SWAYAM Courses offered during January 2019 Semester:** Board approved the extension of end date for SWAYAM Courses offered during January 2019 Semester from 20<sup>th</sup> April 2019 to 5<sup>th</sup> May 2019.

8. **Status of Translation of SWAYAM Courses:** IIT Madras presented the status of translation. They were requested to give a demo of a translated course.

9. **List of Courses for July 2019 Semester:** Board finalized the list of 544 courses that would be offered during the July 2019 Semester. UGC was requested to submit the finalized list immediately.

The Board once again emphasized the need of aligning the courses to the model curriculum. Also, it is decided that the NCs should try to offer courses in a packaged manner, which shall make a part of certain degree / diploma programme. This can act as a good incentive for the learners to take up such courses. Each NC will make a presentation on the this in the next Board meeting.

It was also decided to declare the exam dates and slots of courses for examination well in advance during starting of the course.

Following timelines were decided for July 2019 courses:

Start Date: Before 31<sup>st</sup> July 2019

Enrollment End Date: One month after start date / 31<sup>st</sup> August 2019

End Date: 30<sup>th</sup> October 2019

Exam Date: 1<sup>st</sup> week of November 2019

10. **Procurement of SWAYAM Prabha Studio Equipment for INFLIBNET:** INFLIBNET to be requested to make a presentation on the action plan for the proposed channel 29 and the justification for studio, in the next SWAYAM Board meeting. The agenda item to be deferred for the next meeting.

11. **SOCIAL Media Campaign:** M/s EdCIL (India) Ltd. was requested to indicate the budget for the year 2019-20 for Social Media Campaign. It was decided to go aggressively on course by course basis like courses of national interest, courses of famous faculty etc. EdCIL is requested to take up the complete social media campaign in coordination with all National Coordinators of SWAYAM.

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**List of Participants who attended the 12<sup>th</sup> SWAYAM Board Meeting held on  
11.03.2019**

1. Shri R. Subrahmanyam, Secretary (HE), M/o HRD - **Chairman**
2. Dr. N. Saravana Kumar, Joint Secretary (TEL & ICC), M/o HRD - Member
3. Ms. Darshana Momaya Dabral, JS & FA, M/o HRD - Member
4. Prof. K. Mangala Sunder, IIT Madras -Member  
(through VC)
5. Prof. Uma Kanjilal, IGNOU, New Delhi - Member
7. Prof. Pankaj Mittal, AS, UGC, New Delhi - Member
8. Prof. Andrew Thangaraj, NPTEL IIT Madras - Member
9. Prof. P. D. Jose, IIM Bangalore - Member
10. Prof. (Dr.) Sudhindra Nath Panda, Director, NITTTR, Chennai - Member
11. Dr. Bhushan Patwardhan, Vice-Chairman, UGC, New Delhi
12. Ms. Malathi Narayanan, Deputy Secretary (TEL), M/o HRD
13. Mohd. Mamur Ali, Assistant Professor, CIET, NCERT, New Delhi
14. Dr. Indu Kumar, Associate Professor & Head, DICTETD, CIET, NCERT, New Delhi
15. Prof. Nageshwar Nath, Joint Director, CEC, New Delhi
16. Dr. G. Janardhanan, Associate Professor, NITTTR Chennai
17. Shri Sandeep Goel, GM (Finance), M/s EdCIL (India) Ltd.
18. Ms. Bharathi Balaji, NPTEL, IIT Madras
19. Shri Girish V. G., Assistant Manager (Digital Learning), IIM Bangalore
20. Dr. Diksha Rajput, Publication Officer, UGC, New Delhi
21. Shri Abhishek Kumar Anand , e-Content Cell, UGC, New Delhi
22. Shri S. P. Kulsari, AICTE, New Delhi
23. Shri Sandeep Kumar, Sr. Software Developer, AICTE, New Delhi
24. Shri S. K. Prasad, NIOS, New Delhi
25. Shri Parameswaran N., Advisor, M/o HRD
26. Shri Gurinder Singh Malik, Advisor, M/o HRD
27. Shri Harsha Vardhan Mathpal, Consultant (NMEICT), M/o HRD
28. Shri Amit Sharma, Consultant (NMEICT), M/o HRD
29. Shri Ajay Pratap Singh, Senior System Analyst, (NMEICT), M/o HRD
30. Shri Pritosh Kumar, ASO, M/o HRD
31. Shri Neeraj Kumar Vishnoi, ASO, M/o HRD
32. Md. Saleh Nadim, ASO, M/o HRD
33. Shri Nikhil Mahajan, MT, M/s EdCIL (India) Ltd.
34. Shri Harshit Aggarwal, M/s EdCIL (India) Ltd.